

Retention and Classification Report

Agency: Wayne County (Utah). County Recorder (1358)

Wayne County Courthouse
18 South Main, P.O. Box 187
Loa, UT 84747

Records Officer

17194	Chattel mortgages
07070	Official records
27605	plat maps

AGENCY: Wayne County (Utah). County Recorder

SERIES: 17194

3

TITLE: Chattel mortgages

DATES: 1948-

ARRANGEMENT: Numerical by entry number

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

These are loans which use personal property as collateral filed with the county recorder. They include the date due, lenders name and address, mortgagor's name and address, date of mortgage, amount of loan, installment payments, date of installments, contractual agreement, list of personal property held as collateral. Chattel mortgages are obsolete. In 1965, chattel mortgages were supplanted by the Uniform Commercial Code and in 1983 all mention of chattel mortgages was removed from the statutes of the county recorder.

RETENTION:

Retain 10 years.

DISPOSITION:

Destroy.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 3.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 10 years and then destroy.

APPRAISAL:

AGENCY: Wayne County (Utah). County Recorder

SERIES: 17194

TITLE: Chattel mortgages

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: Wayne County (Utah). County Recorder

SERIES: 7070

TITLE: Official records

DATES: i 1892-

ARRANGEMENT: Numerical by book number, thereunder chronological

ANNUAL ACCUMULATION: 0.50 cubic feet.

DESCRIPTION:

The official record is a compilation of the records kept as documents registered by the county recorder. Records were registered together as well as in separate volumes. Contained in both Official Record are: Abstractor bonds, bills of sale, medical certification records, United States Military discharges, affidavits, powers of attorney, lis pendens, land agreements, redemption certificates, gas and oil leases, deeds, mortgages, mining records, water records, leases, and liens. This series also includes certificates of appointments for bishops and stake presidents in the Church of Jesus Christ of Latter-day Saints.

RETENTION:

Retain permanent.

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 04/02/2009

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1892 through 2008. Retain in Office permanently.

AGENCY: Wayne County (Utah). County Recorder

SERIES: 7070

TITLE: Official records

(continued)

Digital image: Retain in Office permanently.

APPRAISAL:

Administrative Historical Legal

These are officially recorded public documents. There is a legal requirement for their perpetual maintenance. UCA 17-21-1.

PRIMARY CLASSIFICATION:

Public

AGENCY: Wayne County (Utah). County Recorder

SERIES: 27605

3

TITLE: plat maps

DATES: 1888-

ARRANGEMENT:

ANNUAL ACCUMULATION:

DESCRIPTION:

Cartographic records which contain the officially designated record copy of maps created by an agency. These records document unique cartographic information about the state of Utah. They may include maps, charts, aerial photographs, globes, models, and raised relief maps these are a graphic representation of the earth's surface drawn to scale.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule SG 3, Item 1.

AUTHORIZED: 05/18/2011

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

Disposition is based on historical value of the records documenting land surveys and plats going back to 1894.

AGENCY: Wayne County (Utah). County Recorder

SERIES: 27605

TITLE: plat maps

(continued)

PRIMARY CLASSIFICATION:

Public